

CDJA Manual Application Form



Year ending
June 30, 2013

I, the applicant, agree to accept all of the conditions of membership as described in ALL the application processes of the CDJA, such as

1. The right for the CDJA to acquire and store my information from all registration documents for their use in National applications to help my business promotion.
2. The **CDJA 2013 Certified Logo** has been developed for your Website HOME PAGE. In order to get a reciprocal hyperlink back to your Website, all CDJA applicants must install The Certified Logo (found in Logo Links) on their Home Page of their website.
3. An Insurance Code Number must be secured **every year** from National **after** the membership renewal has been completed.
4. All members must abide by the **CDJA Constitution, the Code of Ethics, the Privacy Policy and the Mediation Program**. Each of these National Documents is found on the National Website for your examination. Please refer to Article 17 of the CDJA Constitution for other requirements of membership criteria inclusions.
5. All members will secure **Liability Insurance** (either the CDJA/Hub Insurance or your own private coverage).
6. CDJA members are no longer required to have sanctioned forms of **AVLA Licencing** as part of our Constitution. The CDJA does advocate that our members do support the AVLA Licensing program as part of our business honour to support the Music Industry.
7. Provide proof of a **Business Card, Voided Contract and Government Business Registration** for the CDJA National records.
8. All information that affects your "on file" records and website hyperlink (by the Webmaster) is the responsibility of the owner of the Applicant Member Company only. Accuracy in the input data must be reviewed and kept updated regularly. Notify National for any assistance.

All renewing members and new members agree to have read and will follow the CDJA Constitution document, Code of Ethics program, Privacy Policy specifics and Mediation processes laid out for all to see on the CDJA National Website. By filling out this Application, Signature Page and submitting my requisite fees, I promise to operate my business in accordance with the policies, rules and ethics of the CDJA as long as I remain a member. I also agree that any legal disputes against the CDJA will be brought exclusively to a court in the Province of Ontario.

Signing this Application permits the CDJA to act responsibly on your company's behalf in the legal realm of business promotions, licensing, insurance matters, privacy policy handlings and any other opportunities that involve the CDJA benefits package. All membership fees collected for the current year of this application are non-refundable once the registration process is complete and the list of CDJA benefits have been provided for a member's selection and use during the agreement period **ending June 30th of each year**.

Business Status: *Sole Proprietorship:* *Partnership:* *Incorporated:*

Business Photocopy Proofs: **Sixty (60) days are set aside to provide these photocopied documents to National.**

Business Card **Voided Contract** **Business Registration**

Input Data for CDJA & AVLA Application process:

Application Type: New Membership Renewal

Owner's Name: _____ **Partner's Name:** _____

Company Name: _____

Street Address: _____

City: _____ **Province:** _____ **Postal Code:** _____

Email: _____

Website: _____

Home Phone: _____ **Business Phone:** _____ **Fax No:** _____

CDJA PAYMENT PAGE



CDJA starts full fiscal year fees on July 1st, **each year**. This page is to help you assign the proper fees to your membership needs. Follow the cues from each label and input the value into its proper box. Tally up the two (2) boxes in Parts 1 & 2 that will qualify your application for processing.

Contact Us: CDJA 1008 Manchester Road Phone: 1-877-472-0653
 London, ON N6H 5J1 Fax: 519-472-0242
 Email: pres@cdja.ca

Part 1 Various CDJA MEMBERSHIP proposals:

Circle the fee that applies

A. NEW MEMBER ONLY – 12 MONTH membership - \$335.00

All Pro-rating for New Members starts in mid August. [Please call National for details.](#)

New Member fee \$
(Pro-rated) Call!

B. Early Bird Renewal opens May 15 to June 15, 2012 - \$285.00

(on or after June 16/12 use Regular Fee below)

EB Fee \$

C. CDJA RENEWAL 12 month Regular Members' Fee - \$335.00

(on or after June 16/12)

12moRegfee \$ 335.00

Part 2 TAXES: * Calculate the proper amount of tax required ...

Add GST (in AB, SK., MB, QC, PE, YK, NT = 5%)

GST \$

Add HST (in ON., NB., NL., = 13%) (in NS = 15%) (in BC = 12%)

HST \$

Total fee: Add Parts 1, 2, 3 altogether \$

Indicate by an (X) the method of payment you wish to use. Contact Info is listed at the top of this page.

Paypal

(PayPal Gateway)
Payment Link

Credit Card

(through PayPal)
Payment Link

Bank Deposit

*If using **Bank Deposit**, visit any TD Canada Trust Bank & deposit your fees into our Transit Acct. 0066 – 5998731. **Have the teller stamp the receipt PAID on the front side.** Fax this document to National at (FAX:) 519-472-0242.

Cheque

Money order

***Credit Cards** can be used through the [PAYPAL GATEWAY](#) in the PAYMENTS LINK on the MAIN SITE.

***Cheques and Money Orders** can be sent to National Office by the Contact Info shown at the top of this page.



Depending on your choice of affiliation ... **Membership** or Licensing or **both**, please fill out the corresponding Signature Page(s) for your Application validation to the CDJA and/or the AVLA.

CDJA Signature Page

This page (top box) is mandatory for obtaining your CDJA Membership.

Membership Year
ending June 30, 2013



"Still setting the standards!"

Since 1978

I, _____ of _____
(Print your name) (Print name of your company)

sign this document to agree to the statements, requirements and operational provisions of the CDJA's Online Automated Application Process or the CDJA's Manual Registration Form. By signing this Signature Page, I agree that all conditions and stipulations of the **2012-2013** CDJA Application Processes that are submitted by me via physical or electronic means (email, fax or snail mail) is correct and validated by my signature below for the CDJA Membership stated and dated above. (See stipulations below.)

Signature of Authorized Company Official: _____

(Please sign your name heavily for faxing purposes)

Dated: _____ City: _____ Province: _____ Postal Code _____

2013 CDJA Agreement Details

*** The CDJA Insurance Policy starts Sept. 1st and ends Aug. 31st each year!**

**** Note: CDJA Memberships start July 1 and end June 30th each year!**

All membership rights will be withheld until the National Administration has full receipt (and satisfactory compliance) of the requirement documents and qualifications for membership by the registrant which includes the Application, AVLA docs, Insurance Proof, Signature Page, Invoice Page and payment (cheque or direct deposit receipt). Membership rights and benefits are posted on the Website under the MEMBERSHIP TAB. Memberships are pro-rated until May of each year and end on June 30 of that year. For new members, contact National Administration for the correct (pro-rated) membership fee **after** August 1. All membership fees collected for the current year of this application are non-refundable once the registration process is complete and the list of CDJA benefits have been provided for a member's selection and use during the agreement period of the said year.

I do hereby certify (above) that I have read and fully understand all the documents and requirements for the Canadian Disc Jockey Association, and I will operate my business in accordance with the policies, rules and Code of Ethics of the CDJA as long as I remain a member. I also agree that any legal disputes against the CDJA will brought exclusively to a court in the Province of Ontario.

AVLA
Note!

2012 AVLA Licensing Program

* Note: **AVLA licenses start on January 1st and end Dec 31st. No pro-rating!**

Call National Office if you need any assistance with locating or understanding this application process. We're here to help!

SAVE!

Plan to renew your AVLA licenses in November and December through the CDJA's National Office!
The AVLA App & Signature Page is a DOCUMENT found in this Red Section of the Website.